



PRM Foundation - Meeting Minutes November 17, 2020 7pm Google Meet

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: Emma Massie, Sara Bourgeois, Tami Kauffman, Amber Simpson, Monique Johnson, Colleen Arbuckle, Marissa Johnson, Jackie Bonfield, Marissa Albright, Birgit Hooker, Erin Spears, Susana Chamlee, Lauren Posta, Marianne Quellhorst, Missy Kyrlach, Meredith Haluga, Nicole Webb, and Allie Goodman

Call to Order; Meeting begins at 7:08pm

1. Minutes

- See October's minutes sent by Allie Goodman via email on November 17th
 - Sara Bourgeois moves to approve the minutes; Lauren Posta seconds; motion passes

2. Old Business

- Read-A-Thon currently scheduled for late Jan/early Feb. 2021
 - Erin Spears to champion; looking for others to help
 - Allie Goodman and Missy Kyrlach offering to help
 - Erin and Emma will bring idea to staff at the ILT meeting in December
 - Missy K. happy to use website to help facilitate read-a-thon
 - Can show a classroom/school wide "tally" on the website
 - Paper forms to go home as well as option to "track/log" online
 - Flipgrid could also be utilized on a classroom level
 - February could include African American Literature
 - Read Across America Day – March 2nd
 - Book Fair can tie in with the Read-a-thon – early/mid-January 2021
 - Nicole Webb reaching out to Scholastic
 - Hasn't heard back from our previous contact there
 - Joseph Beth has ability to do online book fairs currently
- Initiatives 2021-22
 - Orton Gilligham training as well as other PD opportunities
 - Sarah Lofquist will be taking the class this January (2021)
 - Funds available for one more staff member
 - Continuing Outdoor Ed support
 - Any changes/additions from staff members?

3. Treasurer's Report

- October financial report sent by Tami Kauffman via email on November 16th
 - Funds coming in from Network for Good will lag by about a month
 - All cookbook sold at this point will be profit (we have covered our costs)
 - Income to date report wanted at January meeting

- Bank statements were also emailed – *statements were reviewed by Erin Spears and Nicole Webb*

4. Grants Report

- See October's grants report sent by Marianne Quellhorst via email on November 17th
- Submitted two (long shot) grants
 - State Farm "Good Neighbor" – financing for Orton Gillingham, decision tabled until January 2021
 - Annie's Grant for Gardens – fencing for the garden, decision on that is scheduled for January 2021
 - National opportunities exist for the garden so Marianne will be working with Chris Clements on which of those to apply for in the coming months

5. New Business

- Giving Tuesday (December 1st) – Emma to push out communication
 - Paper copies to go home with 3-6 families
 - Will be sent virtually via many channels as well
- Poinsettias – Partnering with Benkens
 - Sara Bourgeois and Allie Goodman to spearhead
 - Needs to be thrown together and pushed out as soon as possible
 - Create a form to be sent out virtually
 - Monique Johnson can help print flyer to distribute
- December Meeting (15th) – Small working task groups to meet instead of holding an official meeting
 - Next meeting will be January 19th, 2021
- Laundry Detergent – donations needed to help support the uniform closet
 - Brigit Hooker to send in donation tomorrow
 - More donations will need to be received so laundry can be sustained
 - Should it be added to future budget for PTO or Foundation?

*Next Meeting, January 19th at 7:00pm
Adjourn; Meeting ends at 8:06pm*

Minutes prepared by Allison Goodman

2020-2021 Board of Directors

President: Emma Massie, Vice President: Sara Bourgeois,
Secretary: Allie Goodman, Treasurer: Tami Kauffman

Members at Large: Brigit Hooker, Missy Kyrlach, Lauren Posta, Marianne Quellhorst, Colleen Sheridan-Guy, Erin Spears, and Nicole Webb

Staff Representatives: Marissa Johnson, Colleen Arbuckle, and Jackie Bonfield