



PRM Foundation - Meeting Minutes February 16, 2021 7pm Google Meet

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: Emma Massie, Sara Bourgeois, Tami Kauffman, Missy Kyrlach, Colleen Arbuckle, Marissa Johnson, Jackie Bonfield, Birgit Hooker, Erin Spears, Elizabeth Johnson, Meredith Haluga, Marianne Quellhorst, Marissa Albright, and Allie Goodman

Call to Order; Meeting begins at 7:04pm

1. Minutes

- January minutes sent by Allie Goodman via email on February 14th
 - Sara Bourgeois moves to approve the minutes; Erin Spears seconds; motion passes

2. Old Business (Fundraising & Outdoor Ed)

- Read-a-thon fundraiser happening February 19th – 25th
 - Hard copy of all materials will be available for all students but everyone is encouraged to submit logs and donations online
 - Book bins in the school entry – starting February 19th
 - Books are available for students, families and teachers to take
 - Donations will also be accepted
 - Book Fair through Joseph Beth seemed to go smoothly
 - No financial details available yet
 - March 2nd – Read Across America Day
- Scavenger Hunt – championed by PRM Men's Group
 - Planned for spring, Foundation to support and offer guidance
 - Will not be designed as a fundraiser
- Flower Sale with Benkens – Elizabeth Johnson championing this spring
 - Similar to last year but all selections/purchases will be online this year
 - Will need to use PayPal rather than Network for Good for collecting online payments
- Montessori materials for teachers – PRM has funds in their school budget for each new classroom teacher to receive some much needed materials
- Cell tower applications – more discussion at March 1st ILT meeting
 - Applications due on March 12th
 - Foundation has written multiple applications in the past, but similar support isn't needed this year
 - Marissa Albright to write for field trips, Emma Massie to write for the staff retreat and Allie Goodman to write for planners

3. Treasurer's Report

- January financial reports sent by Tami Kauffman via email on February 16th
 - Bank statements were also attached to email – *statements were reviewed by Jackie Bonfield and Erin Spears*
- According to provided statement, PRM brought in \$8K, half of that was to the Annual Fund and spending was \$6K

4. Grants Report

- Grants report sent by Marianne Quellhorst via email on February 16th
- Summertime Kids Grant is due soon, working with Miss Kate for art currently
 - Can submit for two of these grants, but unsure if there are other summer programs in need of funding
- Recommendation is to submit two Learning Links grants for next school year
- Dollar General Literacy Grant – can apply in March, due in May
 - Miss Simpson said that tutoring is a big need

5. New Business

- Restaurants Supporting PRM – Colleen Sheridan is still working on some ideas for spring but needs help, especially since her student is not currently at PRM
 - Colleen Sheridan to reach out to Chipotle for March
 - Catch a Fire Pizza – Allie Goodman will contact
- No March Foundation meeting – minutes, financials and grant reports should still be emailed out to the whole group on or by March 16th
 - Participation is instead encouraged at the Parent Equity Group meeting on March 16th at 6:30pm

Adjourn; Meeting ends at 7:48pm

Next Meeting, April 20th at 7:00pm

Minutes prepared by Sara Bourgeois and Allison Goodman

2020-2021 Board of Directors

President: Emma Massie, Vice President: Sara Bourgeois,

Secretary: Allie Goodman, Treasurer: Tami Kauffman

Members at Large: Birgit Hooker, Missy Kyrlach, Lauren Posta, Marianne Quellhorst, Colleen Sheridan-Guy, Erin Spears, and Nicole Webb

Staff Representatives: Marissa Johnson, Colleen Arbuckle, and Jackie Bonfield