



PRM Foundation - Meeting Minutes March 2021 VIRTUAL

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: VIRTUAL

1. Welcome & Introductions - Hello! Thank you for being flexible about this meeting.
 - **ALG 3.16.21** - Are we approving the minutes virtually or just at the next meeting? If virtually I need someone to: motion to approve the minutes and someone else to second the motion
 - **ELM- 4.18.21** at next mtg
2. Old Business
 - Book fair income update - \$708 - THANK YOU, Nicole and all donors - this was an awesome first run. Thoughts about edits for next year?
 - **ALG 3.16.21** - I would definitely like to try using J. Beth for our book fair again next year, add an in-person element if possible but at the least offer it virtually again
 - RAT - Thank you, Erin Spears and Allie Goodman for running the event! So far, we are over \$7,000 in donations, 24,370 minutes read, participation _??_ Rewards are being tallied, ordered, and will be distributed and announced ASAP.
 - **ALG 3.16.21** - students and classrooms that received reading rewards will be notified asap, by my current count we had 152 students who participated with the great majority reading all seven days for at least 10 minutes a day
 - Benken's Flower Sale - promote, promote, promote! We hope to get orders in by March 19th. Thank you to Elizabeth and Lindsay
 - **ALG 3.16.21** - Is March 19th a hard cut off for orders?
 - Cell tower proposals - we are submitting a few in support of staff who asked for our help.
 - Staff retreat in August
 - Makerspace machine addition to aid in replacing broken and/or missing Montessori Materials, also a learning tool for students.
 - Planners
 - Field trip admission and transportation
 - **ALG 3.16.21** - Discussions began at ILT on Monday but not all applications were discussed, look for this work to take place over the next 1-3 ILT meetings
3. Review roles, responsibilities, and openings - WE NEED A VP for next year!
 - **ALG 3.16.21** - I would be happy to remain as secretary for next year
 - **ELM 4.18.21** - thank you!
4. Treasurer's Report
 - Monthly report - emailed 3/16/21
 - Review Bank Statements - emailed 3/16/21
 - Fundraising Income to date: Way to go team! We have successfully raised the amount we budgeted to spend this current year in Foundation and PTO. This means - if we keep

up the momentum, we will be able to pay Imago the last 3rd we hoped to give them. Also, it means we are set up for next year very well.

5. Grant's Report - submitted by Marianne

- Annie's Grant - Exciting news! We have been granted \$3000 to help us start rebuilding the fence around the Outdoor Education/Garden space! PRM was selected among hundreds of applications to receive this grant!
- We submitted a grant application to Greater Cincinnati Foundation requesting support for summer family garden program, championed by Ms. Kate. We requested \$1,000 and will hear in April.
- We have several grant applications we are reviewing and deciding if we will apply to for the remainder of the spring including Whole Kids Foundation Garden Grant due 3/31, Dollar General Youth Literacy Grant due 5/20, and GCF Learning Links grants due 5/31 (can submit two applications). Please let Marianne or Lauren know if you hear of other opportunities.
- We are looking for funders to support cultural libraries for 9-12 classrooms (Bonfield/Anderson) and supplementary materials for tutoring programs (Simpson). Please let Marianne or Lauren know if there are specific projects for next school year that may fit with funding.
- Updated grants report will be sent to group via email.
- Paycor - Sara B to update

6. New Business

- Restaurants Supporting PRM - promote!
 - **Chipotle**- Monday, March 22nd, Norwood location, between 4-8pm, [flyer required](#). Order in person or in the app, 33% donated back to PRM- be sure to enter Promo Code 8JNL799
 - **Catch A Fire Pizza**- Monday, April 12th, Blue Ash location 9290 Kenwood Road, dine in or carry out all day 11am-9pm, flyer required (coming to the calendar soon), 15% donated back to PRM, 513.514.0016 <https://www.catchafirepizza.com/>
- Scavenger Hunt - Does it make sense to work with Ms. Kate on Earth Day fossil hunt?
- Raffle for staff - I think it would be nice to have a raffle for the staff - my ideas, but not limited to - announce prizes to staff, put every staff member's name in a hat, pick winners at May Foundation meeting, give them lots of cool stuff. Each staff member guaranteed to be a winner, prizes range big to small.
 - State Farm is donating [5 Echo Shows](#) (select link to see what they are) - thank you Benjamin Justice for sending us the info
 - Any ideas who would be willing to donate? Do we ask families? Do we use Foundation funds? Do we ask businesses?
 - **ALG 3.16.21** - Chipotle flyers went/going home this week; Catch a Fire to come (still waiting flyer approval from them, ugh!)
 - Raffle for Staff- would this be in unison with Staff Appreciation week at the beginning of May?

7. Adjournment. Next Meeting: April 20th, May 18th, June TBD 7pm

- **ALG 3.16.21** - Looking forward to seeing you all next time! Thanks Emma!