



PRM Foundation - Meeting Minutes

September 15, 2021 6:30pm

In person at Community Happens Here and Virtually via Google Meet

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: Sara Bourgeois, Marissa Albright, Meredith Haluga, Tami Kauffman, Amanda Bennett, Colleen Arbuckle, Laura Morales, Tina Stegman, Amber Simpson, Missy Kyrilach, Lauren Anderson, Diane O'Brian, Lindsey Felder, Kristy Miller, Monique Johnson, Marissa Rowley, Birgit Hooker, Jackie Bonfield, Erin Spears and Allie Goodman

Call to Order; Meeting begins at 6:37pm

1. Introductions/Housekeeping

- a. Virtual and in-person meetings will be offered for this semester
- b. Meeting etiquette on getting a motion "approved"
 - i. To get something "approved" on the Foundation board someone will need to make a "motion" (noun). A board member will say "I move" (verb) followed by the proposed idea, someone else will then need to second that proposal. Any further needed discussion can happen after the motion is seconded and before a vote takes place.
 - ii. A motion will pass with a 50% approval plus one.

2. Minutes

- a. June's minutes sent by Allie Goodman via email on September 14th
 - i. *Marissa Albright moves to approve the minutes; Amanda Bennett seconds; motion passes*
- b. Addendum to the June minutes via email approval
 - i. Emily Blunt has been approved to take Orton Gillingham training

3. Treasurer's Report

- a. June, July and August financial reports were sent by Meredith Haluga via email on September 15th
 - i. Bank statements were also emailed – *statements were reviewed and initialed by Laura Morales and Allie Goodman*
- b. Foundation has \$9,000 that are unallocated that will be held in reserve for next school year to help alleviate any continued Covid challenges

4. Old Business

- a. Summer Scholars
 - i. Thank you to Meredith Haluga (with support from Tami Kauffman & Emma Massie) for working with CPS to financially make Summer Scholars happen at PRM.

- b. Imago
 - i. Foundation needs to reach out to Chris Clements to officially inform him that Imago funds have been approved for the current 2021-2022 school year
 - 1. Allie Goodman to send email, will copy Sara Bourgeois and Meredith Haluga for virtual introductions
- c. Brick Sales
 - i. New bricks are now installed!
 - 1. \$2,000 raised before expenses
 - ii. It is time to start thinking about a new location at PRM if we want to continue selling bricks
 - 1. Bricks are sold biannually so this will need to be addressed before the 2022-2023 school year
- d. 1st Day School Supplies
 - i. Foundation has agreed to renew our business partnership with 1st Day for next school year's bulk school supplies fundraiser

5. PRM/Foundation Sponsorships for 2021-2022

- a. Two business sponsors have already been secured for this school year
 - i. Blenk Reality – Erin Fay
 - ii. Hyde Park Pediatric Dentistry – Dr. Katie Blomer
- b. Champion(s) needed to reach out to other local businesses
 - i. Ally Richer willing to champion; Laura Morales willing to help
 - 1. Possible local businesses that would should be approached for the current school year
 - a. Queen City Spiritwear
 - b. Pleasant Ridge Pet Hospital
 - c. Gas Light Cafe

6. Fundraising

- a. Current /Upcoming Fundraisers
 - i. Mum Sale
 - 1. 400 plants sold plus some gift cards
 - 2. Poinsettia sales coming in December
 - 3. Spring Flower Sale needs a co-champion – Tami Kauffman
 - ii. Magazine Sales
 - 1. Is this a fundraiser we want to continue doing?
 - a. It has been decided that we are not going to champion this fundraiser this school year
 - iii. Read-a-thon
 - 1. Discussion as to whether this should be a fall fundraiser in conjunction with a virtual fall fest or a spring event in unison with Read Across America Day on March 2nd
 - 2. Conversation steered in the direction to make this a February Fundraiser for the 2021-2022 school year
 - 3. A book-share can again take place
 - 4. Erin Spears and Allie Goodman to champion

7. Grants Report

- a. Current grants report was sent by Marianne Quellhorst via email on September 15th
- b. We have received two GCF Learning Links Grants – \$1250 each
 - i. New this year, awarded grant money is being sent directly to the district... how can we track and receive this money?
 - 1. The CPS District may be doing an equity assessment on which schools receive a large amount of grant money
- c. Dollar General Grants will be awarded tomorrow (9/16/21)
 - i. \$3904 applied for OG sound decks and decodable texts
 - ii. Marianne Quellhorst will let us know the status of this grant

8. Initiatives

- a. 2021-2022 PRM Foundation Initiative is Equity
 - i. Current Initiatives Team was set at the June meeting
 - 1. Sara Bourgeois, Missy Kyrilach, Birgit Hooker, Marissa Rowley, Amanda Bennett, and Jasmine Rollins
 - 2. Team will meet with Ms. Simpson to be discussing how this initiative can support the school, the staff as well as the students and their families
 - ii. Boosters would like to be a part of the equity conversation
 - 1. Volleyball dealing currently with an issue that involves the Cincinnati Premier Youth Volleyball League not allowing an athlete to play in a game with beads in their hair
 - iii. The PRM Equity Group will be meeting virtually tomorrow evening (9/16/21), all are welcome to attend.
 - 1. Participants will be made aware of the upcoming Equity Initiative for Foundation and will be asked about lending their voice(s) to the topic.

9. New Business

- a. Community Happens Here 2021-2022 Membership Proposal
 - i. Ruth Anne Wolfe has proposed an expense of \$2000 for Foundation's yearly membership at CHH (current school year)
 - 1. Colleen Arbuckle moves to approve the proposed membership to CHH, Laura Morales seconds the motion, motion passes unanimously
- b. PRM Cub Scouts
 - i. Currently the financials for Cub Scouts sit under the Foundation
 - ii. For the program to be able to continue, changes need to be made to the current arrangement
 - 1. A Foundation finance person will need to be added to the Cub Scouts bank account – Contact Kevin Felder

*Next Meeting, October 20th at 6:30pm
Adjourn; Meeting ends at 8:00pm*

Minutes prepared by Allison Goodman

2021-2022 Board of Directors

President: Sara Bourgeois, Vice President: Marissa Albright,

Secretary: Allie Goodman, Treasurer: Meredith Haluga

Voting Members: Birgit Hooker, Missy Kyrilach, Lauren Posta, Marianne Quellhorst, Erin Spears, Tami Kauffman, Allyson Richer, Laura Morales, Amanda Bennett, Esper Tovar and Nicole Webb

Staff Representatives: Kristy Miller, Colleen Arbuckle, Lauren Anderson and Jackie Bonfield