**January 6, 2020**

**Start time\_2:45\_ End time\_\_\_\_\_\_\_\_**

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| **Members Present** |
| C. Arbuckle x | M. Berns x | J. Bonfield x | M. Desai  | A. Helfrich x  |
| M. Kitsinis x  | M. Kyrlach x | S. Lofquist x | N. Monak x | J. Rothwell  |
| S. Stewart x | K. Thompson x  | A. Vagedes x | E. Vahue x | C. Walter x  |
| Saundra Oprea  | Jordan Bankston x  | Asst Comm Coord | A. Simpson x | T. Stegman x |

1. Approval of minutes

N. Monak

E Vahue 2nd

Approved by all

1. Opera

9-12 voted yes 1/27 @ 10 am

3-6 & 6-9 haven’t voted yet

1. Super Saturday
	1. More information

About 10 kids have signed up and 3 volunteers so far. Donation for little food pieces such as McDonald French fries. Waiting for people to apply and encourage people to sign up for Super Saturdays. Another round of paper forms are going to go home Wednesday 1/8/2020. Emails have also been sent out twice already.

What is your number target of kids. Numbers are based on number of volunteers available. Super Saturday is one-on-one. Plan B is 2 on 1 tutoring. Packets from teachers (Amber believes that specific skills are needed instead of packets)

Amber wants teams to determine specific skills that students need to focus on in these groups.

There is a Google Drive Shared Folder for the names of the students that have signed up/been invited.

Possibly use Data coaches to pin-point specific skills for the Super Saturdays.

Share the information with Donaldson and Copy Amber Simpson. The skills should be decided at team meetings on Wednesday Jan 15 and shared (by email, with Donaldson and Simpson) by Friday Jan 17th.

1. January Reset

We must have a strategic plan and an academic focus moving forward. January reset may not have been used frequently, it is really used to note the second half of the year and drive our academic focus. Continue with TBTs and Data meetings as well as our bi-weekly team meetings. Our most notable thing is we need to be prepared for the TBTs and Data meetings. The things that need to be done before meetings must be done before these meetings. Use the Data coaches during this time instead of being prepared for the meetings. Reach out to coaches/data coaches if you need support and help on entering scores.

Continue to re-teach procedures and emphasize your expectations. Not just verbal reminders, but have fun with it and invite your students in on the re-teaching.

January reset email had a comment about the overcrowding in our school and other CPS schools. PRM has a goal to involve the community in this process and involve as many people as possible. The board was presented with 2 options. LSDMC is seeking engagement with the board because of the proposals given to the board. There may be an opportunity for ILT members to speak on behalf of the building.

~700 students current enrollment

Building was built for 550 with adding rooms to be around ~600 students

5. Testing

 a. Questions about schedules

Mock Testing is done March 2 – 5, aiming for Tuesday, Wednesday, Thursday

April 6-24 ELA AIR Window

April 20 – May 8 Math/Social Studies AIR Window

3rd MAP testing is our Mock testing for the AIR. We will be talking about any ways that we can adjust our specials schedule to get any testing done before 12:30. We should be looking to be solution driven and looking to be flexible and open minded. There will be challenges. For example, 9-12 has specials in the morning which is the time we should be testing.

Begin to think of options for testing and having the testing done before the 12:30 mark.

6. Cell Tower Funds

a. Proposals will begin being accepted

The process for that will follow the same process as the previous year. There will be a form going out explaining what they can be used for and can’t be used for.

Feb 21st – requests submitted due to Ms. Simpson – Can be found on Google Drive, Same form as last year.

March 2nd will be discussion day for ILT

Nancy has graciously agreed to get some of the order to Ms. Lewis this week. Noise cancelling headphones, playground equipment

6th grade Camp Kern trip is a then and now. The district will have to find money from the district.

7. Book Study

8. Agenda for next meeting

Special Meeting – February 10th or February 24th.