PRM Foundation - Meeting Minutes
November 7, 2018 PRM Cafeteria

Attendance: Emma Massie, Nicole Webb, Sara Bourgeois, Missy Krylach, Tami Kauffman, Birgit Hooker, Lisa Frentzel, Paisley Starbuck (3-6), Jackie Bonfield (k-6 gifted) (guests: Allie, Lindsey, Diane, Erin, Sabrina, Esp?, Missy)

(Meeting begins at 7:07pm)

1. Opening Business
   - October minutes not printed, but in email and on website

2. Initiatives
   - Trauma informed care
     - Lindsey Felder has contact at UC that wants to help; directed to Principal Ridley
   - Playscape
     - Company ready to work, but waiting for rain-free weekend
     - Meeting of interested parties on Nov 14
     - Trying to get prices for playscape items for parents to sponsor at Silent Auction (in place of sponsoring Montessori Materials)

3. Financial report
   - Bank statement sent around for review
   - Lots of money coming in and going out this month; see Tami's report

4. Review of Events
   - Festival Feedback - Missy has survey results and will email a PDF
     - Generally good comments about festival, maybe offer books as prizes
     - Four-square was a big hit
     - Lots of appreciation for the quiet spaces
     - Check in was a little clunky because of the wait and several stops
   - Read-a-thon
     - Reading logs at home and at school
     - Keychain prizes were well received
     - Shortened reading sessions for younger students
     - Make it open, few rules, what works for families
     - How did I know if my kid read at school?
     - Two weeks might be too much, maybe Friday to a Monday w/ Festival that Saturday
     - Advertise more to community and to families

5. New Business
   - Silent Auction (Nicole)
     - Not getting Disney tickets this year which was a good money maker
     - Kings Island may not happen either
     - We need some big-ticket items (Time Share, Beach House, etc)
     - Working on getting some sponsors

    - Costs to increase because of venue change, ticket costs will increase
    - Putting auction on-line
- PTO needs our support with Grandparents' Day and Winterfest
- Annual Appeal letter will get distributed at Grandparents' Day
    - Do we put letter and remit envelope in kids' folders? Cost is $700 (no)
    - Send letter to people that have given in the past
    - Send out PDF so that families can share
- Staff have specific requests for funding – Emma will email the group
- Lindsey – suggesting a March date for product testing and school gets money

6. Grants (no report)
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Adjourn; Meeting ends at 8:16pm *Submitted by Sara Bourgeois*