PRM Foundation - Meeting Minutes

April 8, 2020 through Zoom

Attendance: Emma Massie, Nichole Webb, Tami Kauffman, Sara Bourgeois, Missy Kyrlach, Lauren Posta, Colleen Sheridan, Jennifer KramerWine, Paisley Starbucj, Jackie Bonfield, Colleen Arbuckle, Marianne Quellhorst, Elizabeth Johnson, Birgit Hooker, Allie Goodman, Lindsey Felder

(Meeting begins at 7:00pm)

**PRM’s Mission: “To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning.”**

1. Old Business

* Minutes –
	+ *Colleen S moves to approve the minutes; Missy K 2nds; motion passes*
* Succession planning – terms need verified (Sara)
	+ Need new VP to shadow Emma to then become President ideally a 2-year commitment
	+ Tami needs to get a new person to train next year
	+ Colleen S nominates Emma for president and Sara for secretary

2. Fundraising

* Thanks to Elizabeth and Lindsey for the flower sale
	+ ~$7,300 (purchases) - $4,500 (our cost) = 37% profit
	+ Opened up again for full flats, hanging baskets, and gift cards
	+ Benkin delivering Saturday May 2 at 10:00am at the school
* Brick sales not happening this year
* Flamingos will happen this summer (mostly as morale booster) – need some support
* Missy K to create flyer/post on website all of our No-Cost fundraisers
* ROM have been canceled; Buddy Cards to resume (Nicole and Colleen S)

3. Initiatives

* Cell Tower approved Imago (exactly what needs clarified) and approved police officer
* CPS yet to decide about new resource coordinator and LSDMC considering new partner agency
* Colleen A trying to define Outdoor Ed
	+ Staff wants the space and curriculum, but wants a person to lead the works
	+ 9-12 doesn’t have a set time for Outdoor Ed, but could still use outdoor space
* Discussed providing a therapist or counselor when school resumes

4. Treasurer’s Report (Tami)

* See March’s report
* Budgeting is beginning for next year, but will table this until next month
* So far this year, we’ve spent ~$20K and budgeted for $57K
	+ Haven’t spent all of Outdoor Ed salary, but we will provide the amount we promised
	+ Not much else will come in the rest of the year as far as invoices

5. Grants report (Marianne)

* Summertime Kids for Art-in-the-Garden supposed to be awarded in April, but pushed back to May
* Several reports due in May
* Learning Links grants need to be submitted in May
	+ Discussion of art in hallway outside Miss Kate’s room
	+ Marianne to reach out to Kate and Jackie about changing the grant request

6. New Business

* Caitlin presented on behalf of Community Happens Here
	+ Requesting Foundation to “sponsor” or purchase meeting spaces for PRM
	+ Adult meetings could happen in evenings or weekends, older children could meet after school, Girl/Boy Scouts could meet, etc.
	+ No decisions made, logistics not worked out; will discuss
* School Supplies in the fall – going with new company
	+ Delivered to school rather than homes
	+ Volunteers to sort, organize, and bring into school
	+ ILT needs to approve this before we pursue
	+ Sample box provided, quality supplies
	+ We determine mark-up/profit

Next meeting May 13 at 7:00pm Online

*Adjourn; Meeting ends at 9:20pm Submitted by Sara Bourgeois*