**April 20, 2020 Minutes**

**Start time\_\_12:30\_\_ End time\_\_2:05\_\_**

|  |
| --- |
| **Members Present** |
| C. Arbuckle x | M. Berns x | J. Bonfield x | M. Desai x | A. Helfrich x |
| M. Kitsinis x  | M. Kyrlach x  | S. Lofquist x  | N. Monak x | J. Rothwell x  |
| S. Stewart x | K. Thompson x  | A. Vagedes x | E. Vahue x | C. Walter x  |
| Saundra Oprea  | Jordan Bankston x  | Asst Comm Coord | A. Simpson x | T. Stegman x |

1. Approval of minutes

J Bonfield motions to approve minutes

S Lofquist second

1. Budget

 The Mont. transition teacher was attached to 6-9 which is why there were 13 positions

 9-12 is correct now at 10 positions

 7 Intervention Specialists correct

1. Resource coordinator

LSDMC agreed on Lead Agency is the YMCA for the 2020-2021 school year. YMCA oversees the Resource Coordinator position.

Looking at how YMCA can support through the contract period through July of 2020 year.

1. School supply update

Teams and teachers should be updating school supply lists for 2020-2021 school year.

In the past Foundation has provided a vendor option that allows families to order from vendor and that vendor then ships all the items for that family to the school.

Submitted to Emma Massie to get vendor orders in process for our families.

1. Montessori accreditations

We have been approached as Mont. Schools in our district whether or not we want Montessori Accreditation through Mont. Society.

Benefits are connection to the Montessori Society, Conferences, PD, continuing education, being identified as AMS School, resources and discounts.

Challenges: neighborhood school, teachers not being trained or certified. 9-12 would have to be grouped as 4, 5 and 6 in a classroom.

None of the other CPS Montessori Schools have it. Some are seeking it.

Talk about it in teams and bring it back to the next ILT meeting.

1. Placement forms

Teachers are currently filling out and are due Friday, April 24.

Requests for parents have been sent out and are being submitted via email to A. Simpson. This is to describe any characteristics and/or learning needs for their child. Any specific teacher requests will be disregarded.

M. Desai and Craig have been creating a data sheet for each team.

Behavior column: The 3, 2, 1 is for how much energy you spend on that child. IEP, behavior, emotional support...

The goal is to continue using this as we move forward. The office could also use this a reference for incoming students throughout the year. The purpose of this document is to continue our goal of balancing classrooms as equitable as possible.

Due dates:

April 24th is the date for form from teachers. Also, parent input.

Monday, April 27th, A. Simpson will share eligible parent letters to the team leaders for each team. From there, team leaders will designate 2-3 meetings for the placement process.

Wednesday, May 6th, teams have finalized their placements so that Specialists, Admin and IS can review and finalize by May 8.

Thursday, May 7th is for IS to review lists in the morning and then Specialists can review in the afternoon. Admin will then review in the morning of May 8.

Placements completed: May 8, 2020

\*Make sure that retention notes are considered and shared when placing students.

\*\*R will be used for students being retained

\*\*\*ELL category on the placement sheet is going to be added.

1. PBIS plan

 PBIS is submitting an updated plan.

 School-wide expectations remain the same.

 Principal reviews information at energy rallies for the students.

Changes:

\*By the first week of September

\*\* Consistency on referring to Paraprofessionals as Paraprofessionals and not IPPs.

\*\*\* 6-9 does daily community meetings and 3rd graders do not do the district required Advisory curriculum because of their classroom groupings.

\*\*\*\*How the character traits are taught and a way to collect data so that the school is held accountable for the teachings.

\*\*\*\*\*Caught being good is being removed and replaced with PRM ROCKS.

Time is up for meeting and we stopped at School-wide strategies for Postitive Behavior… pick up where we left off at next scheduled ILT meeting.

1. Teacher classroom assignments

Admin will consider:

Time as a teacher, in the building, is what is considered when discussing seniority. Date of hire for specific building seniority.

If there is a room change because of an incoming teacher ILT will, as much as possible, maintain the same paraprofessional for that home community.

1. End of year events
* next meeting
1. Principal Updates
* next meeting
1. Agenda for next meeting
* continue with PBIS plan review, End of year events and Principal Updates.
* Priorities for spending any Title I funds that are left
* May 4th next ILT meeting at 12:30

\*PRM spirit caravan time has changed to 1pm-2pm. Gather at PRM at 12:30. Same routes as last time and K. Webb is working on securing a police escort so we are in one big group.