**Local School Decision Making Committee (LSDMC) Meeting Agenda**

**Wednesday, August 28, 2019**

1. Introductions/Icebreaker – Name, Role on LSDMC and Something About Yourself

Peg called the meeting to order at 4:04pm

Members Present:

Peg Conway – Chair & Amberly Rep Amber Simpson – Principal

Saundra Oprea – Resource Coordinator Catherine Guimaraes – 6-9 Rep

Erin Fay – Parent Rep Brandi Robinson – PRM Staff Rep

Justin Drew – PRM Staff Rep Marissa Johnson – 3-6 Rep

Erica Watson – 9-12 Rep Jen Jarman – Parent Rep

Gwen Roth – PR Community Rep Beth Van Wassenhove – Parent Rep

1. Approval of minutes from May 14 and July 12

Erin motioned to approve; Sharon seconded the motion; minutes unanimously approved

1. Principal’s Report
* 630 Average Daily Attendance – anticipate no staffing changes
* 1 office staff – working to hire second office staff
* New ELA curriculum (Wit and Wisdom) – staff will attend a Montessori-specific panel in the future
* Leadership Emphasis for 9-12 students (ex. Coffee Cup Club)
* Montgomery Rd construction project will last through December 2019
	1. CLC/Resource Coordinator – Principal Simpson officially introduced Saundra Oprea as the Resource Coordinator for PRM
* Saundra officially started on 8/26
* Challenging to on-board due to timing of start date and the start of school, but great confidence that Saundra will get up and running soon with all programming
	1. One Plan
* Due 9/27/19
* Blueprint for the school – this document has been revised to better align with school governing bodies; reviewed by LSDMC 2-3 times per year
* Goals specific to PRM to be mindful of:
* Increase literacy scores by 10%
* Increase math scores by 10%
* Close academic gap by AMO targets
* Decrease lost instructional time and increase self-regulation
* CHMC is partnering with CPS in offering support to boost SEL skills
	1. Other/questions
* Data Coach – specific to student data collection and reviewing it in order to help staff make strategic decisions around instruction; PRM received a grant for this position to help improve test scores
1. Election of LSDMC Officers for 2019-20
* Process – nominate by position and then vote on each position; needed positions for the 2019-2020 school year are Chair, Vice-Chair and Secretary
* Chair - Sharon nominated Peg, Brandi seconded the nomination, Peg accepted nomination; unanimous vote in favor of Peg serving as Chair for the 2019-2020 school year
* Vice-Chair – Brandi nominated Jen, Justin seconded the nomination, Jen accepted nomination; unanimous vote in favor of Jen serving as Vice-Chair for the 2019-2020 school year
* Secretary – Erin nominated Gwen, Justin seconded the nomination, Gwen accepted nomination; unanimous vote in favor of Gwen serving as Secretary.
1. Meeting dates for 2019-20, including district-wide
	* + 2nd Wednesdays on 9/11, 10/9, 11/13, 12/11, 1/8, 2/12, 3/11, 4/8, 5/13 at 4pm
		+ Assistant Superintendent Shauna Murphy has replaced Lauren Worley as CPS Coordinator over LSDMC through the Board; awaiting confirmation from CPS regarding 2019-2020 district-wide LSDMC dates
		+ Brief discussion around how LSDMC will publicly post meetings – Principal monthly newsletter, quarterly PTO newsletter, PRM Rocks website
2. New Business
	* + Student Achievement Committee Mtg – attended by Erin in July 2019
			- CPS wants all schools to have CLC’s; the YMCA has changed their model
			- Community Learning Center Institute Reps – follow up with reps in Dec. 2019
			- Connected partnerships to meet the needs of the school
		+ Monthly Summit meetings on the 2nd Wednesday at 6pm
		+ CPS investing in renewing relationship with XU to provide Montessori certification; October 2019 is the start of the first cohort; 2-year, mainly online courses; write thank you notes to CPS Board Members in appreciation of this gift

Meeting adjourned at 5:13pm