



Local School Decision Making Council (LSDMC) Meeting - **NOTES**

Special Meeting

Monday, February 25, 2019

4:00 – 6:00 p.m.

Location: Room 3314

VISION

PRM is a model for the nation as a premier public urban neighborhood school noted for its diverse and peaceful environment, community involvement, and outstanding student outcomes.

MISSION

To offer every neighborhood child a quality Montessori education, collaborating with community Partners in a peaceful and environmentally – conscious setting, which nurtures a lifelong love of learning.

Members Present:

Angela Robertshaw (Community Partner)

Marissa Johnson (3-6 Rep)

Shawn Williams (6-9 Team Rep)

Jim Katenkamp (9-12 Rep)

Sharon Chaney (Golf Manor Rep)

Peg Conway (Amberley Rep)

Brandi Robinson (PRM Staff Rep)

Justin Drew (PRM Staff Rep)

Erin Fay (Parent Rep)

Jen Jarman (Parent Rep)

Guests Present:

Ashley Green (PRM Teacher)

Purpose of this Meeting – 5 min.

- Review and Approve the PRM Needs Assessment Document
- Review and Approve the Principal Interview Guide
- Discuss vacant LSDMC Chair position and Parent Rep position

Review of Special Meeting 2/13/19 Minutes – 5 min.

The Team reviewed the Draft of Minutes taken at the 2/13/19 meeting.

Justin Drew motioned to approve the minutes as written.

Brandi Robinson seconded the motion to approve the minutes.

All members voted in favor to approve the minutes as written.

PRM Needs Assessment – 30 min.

- Review PRM Survey Results

The Team reviewed a compiled summary of 2018 Needs Assessment survey completed by members of the PRM community.

Two recommendations were made: include denotation of who prepared the document and to re-

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examine the specific phrase “educational distribution” under the Data Integrity section.

- Review PRM Needs Assessment Draft

The Team reviewed the Needs Assessment Draft generated from needs identified in the Needs Assessment Survey and by members of the LSDMC.

Discussion most heavily centered around how to best articulate the need for Montessori training and experience and the importance of consistent discipline.

The following suggestions were made: organize the needs into categories, add the PRM Mission Statement to the beginning of the document.

Peg Conway motioned to adopt the Needs Assessment with the revisions electronically.

Marissa Johnson seconded the motion.

All members voted in favor of approving the document electronically.

Interview Guide Questions – 30 min.

- Ensure questions are tied to specific needs that we identified
- Review the order of questions

The Team reviewed the Principal Interview Guide that correlates to the identified needs listed in the Needs Assessment.

Discussion most heavily centered around the specific order of the questions.

A suggestion was made to insert questions about communication style and teaching the whole child. The team crafted these additional questions.

Peg Conway motioned to adopt the Principal Interview Guide with the revisions electronically.

Erin Fay seconded the motion.

All members voted in favor of approving the document electronically.

Discussion on LSDMC Structure Moving Forward – 40 min.

- Current LSDMC members will need to officially elect a new chair within 60 days of the vacancy posted.
- We will need to communicate Jen's resignation to the larger PRM community.
- We will need to fill the third Parent Rep spot for the remainder of this school year.
- Identify the three official LSDMC officers for PRM: Chairperson, Vice-chairperson and Secretary for the remainder of the year.

Angela will create a message for Melissa to send out to families informing them of Jen's resignation and the Parent Rep vacancy.

Jen J. will follow-up with PTO to get the Parent Rep Vote on the agenda for the 3/6/19 and accept names for nomination.

LSDMC will vote on officers at the 3/6/19 monthly LSDMC meeting.

Additional Discussion Topics – 20 min.

The PRM Principal position does not seem to be publicly posted as communicated to LSDMC by Bill Myles; Jen J. will follow-up with Bill Myles to inquire about this discrepancy.

Enrollment meeting at CPS Board – will add to 3/6/19 agenda.

Future Meeting Dates

- a. PRM Meeting dates

- a.i.1. February 27 LSDMC District meeting – 6 pm at Mayerson Academy



- a.ii. March 6
- a.iii. April 3
 - a.iii.1. April 24 LSDMC District meeting – 6 pm at Mayerson Academy
- a.iv. May 1
- a.v. June – TBD

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Dates during Spring Break?

Full LSDMC Representation?

1 Interview/candidate? What if we have follow-up questions?

What happens once LSDMC makes a recommendation?

Do we need to create a Vacancy Announcement?

Who would lead LSDMC if Jen K.W. should recuse herself?