**September 16, 2019**

**Start time\_2:45\_ End time\_\_4:27\_\_**

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| --- |
| **Members Present** |
| C. Arbuckle x  | M. Berns x | J. Bonfield x | M. Desai  | A. Helfrich x  |
| M. Kitsnis x  | M. Kyrlach x | S. Lofquist x | N. Monak x | J. Rothwell x  |
| S. Stewart x  | K. Thompson x  | A. Vagedes x | E. Vahue x | C. Walter x  |
| Comm Coord x | Civil Service  | Asst Comm Coord | A. Simpson x | T. Stegman x |

1. Approval of Minutes

Kitsinis and Lofquist approved and seconded

All Yes

1. Obstacle Course (3 minutes)

The idea is that the course is in an area without as many people walking, so in from the pre-school playground. Around the perimeter of the hall way rather in the main walking hallway.

Take back to team and come up with locations in the building that would be ideal.

In the meantime we can contact other buildings and see how they are going about keeping it down on the floor and protecting it.

3. One Plan (20 min)

 The One Plan is the buildings SLO for the year. It is now the Quality Improvement Process.

District starts with 5 strategic goals:

 Some apply for our school, some don’t. Increasing literacy outcomes by 10% and math outcomes by 10%. The third one is closing the achievement gap.

How to:

1. Involved students and families
2. Instructional practices and learning in visible
3. Safe and healthy culture for learning
4. On grade level work
5. Data informed decision making

Pick 2 to focus:

1. District decides on first one: Data informed decision making
2. ILT chooses the other one:

3 main goals for school:

 Air scores

* + - 1. Increase Performance Index score by 8%
			2. Move 8 students from limited to basic, specifically SWD, grades 3-6
			3. Move 8 students from basic to proficient

Increase the percentage of 4-6 grade by ???

Increase the Annual Measurable Objective score of AA sub-group

Kitsnis motioned, Lofquist seconded to vote for Safe and healthy culture for learning as our other district goal

11 yes

1 opposed

1 abstain

PBIS Goal:

 decrease discipline referrals

We need to take a deep dive as an ILT to create consistency and next steps if the referral is becoming frequent.

We are tackling this goal by revisiting our discipline continuum.

Rothwell motions to make decrease discipline referrals as our goal for PBIS and it is seconded by Kitsinis.

11 yes

2 abstain

4. Transition Teacher (10 min)

 see work requirements from ShaDonn or Amber

* Transition teacher has placed kids in the classroom in the past. Administration would like to maintain this responsibility for right now because of PowerSchool and enrollment issues that we are currently having.
* Possibly, develop a reference for touch-points for the conversation that the job position requires.
* Add all CPS paperwork as well as a contract or a work plan that individual teachers use.
* 6-9 would like to not have the transition teacher in the classroom with new students. They feel that they already are well equipped with transitioning new students because all of their students are new to Montessori education.
* There is a suggestion for a minimum of 15 minutes, daily
* A dismissal plan done for that day or even that first week. The paper should be in the packet.
* An email should be sent to all teachers/specialists that the student has saying a new student is coming to their community.
* students with disabilities, if we can email Brad and Angela is they come in with an IEP.
* Dibels 6-9 and 9-12
* MAP is k-6 as well
* pull intervention groups, when time permits

Take this to your team so we can begin supporting and activating the roles in this position.

Motion to adopt this position and roles.

Kitsnis moved and seconded by Rothwell

All in Favor

5. Schedule E (10 min)

Candy Chemistry - weekly - about 15 students for grades 4-6

 Arbuckle montioned and Lofquist seconds

All Yes

 Hooked on Fishing - 5-20, 4-6th graders. $7.50 per student

 Rothwell motioned and Thompson seconds

 All - Yes

6. Conference Dates/Open House (15 minutes)

 District Calendar did not post dates for Open House

 Open House, the mandatory contractual date, will be also the Hands around PRM night. The date is in the works. We will get back to you on that. Soon.

Arbuckle motions that we use hands around PRM as the contractual date and Kitsnis seconds.

All yes

Conference Dates

October 2nd - 3:00 pm - 6:00 pm

Kitsnis motioned Vagedes second - All Yes

December 5th - 4:00 - 7:00 pm

Rothwell Motioned and Vagedes seconded - All Yes

February 27th - 4:00 - 7:00 pm

April 29th - 3:00 - 6:00 pm

Motion to approve all of them Oprea moves and 2nd by Rothwell. All Yes

7. Recess for 6-9 (5 min)

 Master schedule needs to add Monaks’s team to 1:15 - 1:30 for recess.

8. Substitute teacher folders (3 min)

 PRM Rocker has downloadable paper for teachers. Thursday, Sept. 19th

 Share this document with teams at team meetings.

9. Book Talk (15 minutes)

 Next ILT we will begin our formal book talk. Read as you will.

10. PD Needs (5 min)

 PlanBook

 Gradebook and Discipline (Powerschool)

 Mindfullness PD

 Behavior Plans

 Effective Use of Para - take it to your team to decide on one volunteer from each level. The plan is the 2nd Monday of October for PD. A teacher will share how they use their Para for instructional purposes. Each level will have 15 minutes.

 \*Email will come this week will information about Frontline training.

 \*\*We don’t know when PGPs are due yet.

11. Other information (2 min)

 Care partners - submit the names to Amber via email

 informal walk-through forms are in the PRM Rocker

12. Next Meeting Agenda