

September 21, 2020

Start time 2:45 End time 4:00

Members Present				
J. Adamson x	C. Arbuckle x	M. Berns x	J. Bonfield x	M. Kitsinis x
S. Lofquist x	S. Plummer x	J. Rothwell x	M. Rowley x	S. Donnelly x
K. Thompson x	E. Vahue x	C. Walter x	R. Thomas x	T. North x
A. Simpson x	T. Stegman x	M. Desai	M. Johnson x	J. Donaldson x

1. Review Minutes: Jenn Adamon motioned to approve. Jess Rothwell seconded. All agree.
2. Reflection on Orientation: Marissa - thought the orientations went well. Would have appreciated the same type of information from Specials. Katie - happy with orientations. Jenn - beneficial to record orientations and post on Google Classroom and email recordings. We may need to refresh with parents as we switch from full remote to blended and back again.
3. Focus School Status: PRM is identified by the state of Ohio as a focus school based on our state report card. Our identification as a focus school is the reason we have a School Quality Improvement Grant. Elizabeth Fessel is joining us today to explain what it means to be a focus school and how that affects our work. Shared PowerPoint.
<https://docs.google.com/presentation/d/17bmvepm4Y83vO3FNb1a3-nhqvTZoAT-BsMg4EDDB0Lw/edit?usp=sharing>
As a neighborhood school, one of the challenging components that can focus on is gap closing.
4. ILT Submissions: Paisley - asked if we would like to have a sign up to use specific spaces. OE correlate could get that rolling. Monique Johnson - Imago is waiting for a schedule. Ms. Johnson received the schedule last week. As of now, Imago volunteers cannot work in person with PRM and OE is not on the specials schedule. Link to master schedule:
<https://drive.google.com/file/d/11x7N1QAejBCnUCmXY9stLwvF4kITDSz/view?usp=sharing>
Ellen - motion to approve OE Correlate working on a schedule for outdoor spaces. Colleen - Seconded. All agree.
5. Focus on One Plan: Ms. Simpson presented slide show. Our PBIS SMART goal is to reduce the rate of discipline referrals per month by 50% by May 2021 with a total reduction of 34% overall. Professional development this year will focus on this SMART goal. Q: Maria: At what point is a something considered a discipline incident? A: When a discipline log is submitted. Our work as ILT is around our instructional goals. We need to develop a math and ELA Quality Improvement (QI) project, as well as a Gallup QI project. Goals are due next month. **Team leaders, meet with teams to begin to discuss a goal for a QI goal Math and ELA.**
Q: Jackie - Can this be part of TBT meeting discussion? A: Ms. Simpson - Yes.
Q: Jenn-Montessori is our curriculum and district curricula may be used as a resource, correct? A: Ms. Simpson- Montessori is almost always an afterthought, and therefore, our voices need to be heard. We don't have enough people to participate on the front end when curriculum is adopted. We also have work to do to get out of the focus school status. Until then, we may have to adhere to the district mandated curriculum. We need people to advocate for Montessori schools.

Gallup QI goal will be based on results of Gallup survey.

6. Agenda Items for Next Meeting

- One Plan - QI Projects for ELA and Math

7. Other Business: Sarah - asked for clarification about the Return to School Positive School Culture lesson plan that is due 9/25.

Colleen asked about the Master Schedule. **Tina will share appropriate Master Schedule. Team leaders communicate any errors.**