



PRM Foundation - Meeting Minutes June 8, 2021 7pm Community Happen Here

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: Emma Massie, Sara Bourgeois, Tami Kauffman, Meredith Haluga, Allyson Richer, Amanda Bennett, Birgit Hooker, Erin Spears, Jackie Bonfield, Marianne Quellhorst, Marissa Albright, Jasmine Rollins, Marissa Rowley, Lauren Posta, Missy Kyrilach, and Allie Goodman

Call to Order; Meeting begins at 7:19pm

Minutes

- May minutes sent by Allie Goodman via email on June 8th
 - Sara Bourgeois moves to approve the minutes; Lauren Posta seconds; motion passes

Old Business

- Brick Sales
 - Marissa Johnson and Colleen Arbuckle Championing
 - Sale ends on June 11th
 - Purchases can be made online or by turning in paper form
 - Placement will continue on the front walkway
 - Email reminders needed via room parents
- Outdoor Ed
 - Music/stage feature – Maria Kitsinis to Champion with support from Deb Chambless
 - Emma wrote and applied for grant and is meeting with Deb and Marissa Albright (girl scout troop leaders) to discuss ideas
 - Imago 3rd installment payment
 - Treasurer recommends payment; funds exist and will be paid to Imago
- Initiatives for the 2021-2022 school year
 - Discussions continuing on Equity as our focus for the next two school years
 - Can be a wide focus that narrows over time as needs are unveiled
 - CPS District is also putting focus on this topic
 - Need to contact Ms. Simpson to learn of district wide initiatives and to hear her opinion on where there might be equity gaps
 - Ask Ms. Simpson about grade level requests and ideas to move this forward
 - Initial conversations to include Sara B., Missy K., Birgit H., Marissa R., Amanda B., and Jasmine R.
 - Sara Bourgeois motions to approve Equity as our new initiative for the next two school years, Tami Kauffman seconds, motion passes
- Business Sponsors – NEEDS a Champion
 - Current benefits chart needs updated for the 2021-2022 school year
 - Businesses to approach
 - Dr. Katie Blomer – should be asked to renew for the third consecutive year, she is currently a two-year supporter of PRM
 - Nicole Webb going next week, Allie Goodman also has connection and can follow up in August
 - As a foundation we need to ask more new businesses to support us
 - Everyone should keep this in mind when working with local businesses

Treasurer's Report

- May financial reports sent by Tami Kauffman via email on June 8th
 - Bank statements were also attached to email – bank statements were reviewed by Missy Kyrilach and Sara Bourgeois
- 2021-2022 Budget
 - Current budget ends on June 30th and new budget begins July 1st, 2021
 - Link in the agenda for the proposed budget – sent by Tami Kauffman on June 4th
 - This year – Raised \$48,000, Spent \$43,000 (maintained budget goal)
 - Allows us to pay \$4,000 to Imago to complete contract
 - Next year (2021-2022) – \$66,000 in the budget to spend
 - \$56,000 planned expenditures which leaves \$10,000 to be spent on initiatives for the upcoming school year
 - Lauren Posta motions to approve the 2021-2022 school year, Jackie Bonfield seconds. Budget passes unanimously.

Grants Reports

- Grants Report sent by Marianne Quellhorst via email on June 8th
 - Dollar General Youth Literacy Grant – (Grant for up to \$4000)
 - Marianne working with Marcy Berns (current PRM reading specialist) to transition this information to Kaitlyn Metersky who is taking over that position
 - Orton Gilligam sound decks and decodable texts
 - Greater Cincinnati Foundation – Learning Links Program
 - Submitted two applications (both for up to \$1250)
 - Rubik's Cube grant written – Jackie Bonfield champion
 - Music Play in the Outdoor Area – Emma Massie submitted grant
 - Interactive music and stage area
 - Stage to cover previous three sisters beds
 - Music features with support from Ms. Maria
 - Deb Chambless and Marissa Albright's girl scout troop to support this project
 - Doing this with Allison McGrath in mind and considering dedication

New Business

- August Dates
 - Back to School Event on Aug. 17th from 5-7pm – Missy Kyrilach to champion
 - Tie Dye in front – Amy and Ben Gardner to champion
 - Food trucks in front circle
 - Partner tables out back, with uniform exchange and spiritwear
 - Will need foundation members to staff an information table
 - Windows of time will be given for supply drop off inside the school
 - Allie Goodman and Erin Spears to coordinate the 1st Day School Supplies drop off and fundraiser
 - Staff Back to School Breakfast – will provide food however best advised
 - Million Fathers March – First day of school, being championed by Jason Chambless
- Timeline of 2021-22 Fundraising Events
 - Silent Auction - Nicole Webb to champion with help from new members
 - Date for hosting can be flexible
 - Classroom projects bring in lots of money and staff needs time to create
 - Cody Walter to build 6th grade canoe to donate
 - Read-A-Thon – Moving back to fall – Erin Spears and Allie Goodman to champion
 - Conversation around Scholastic vs. Joseph Beth Bookfair Fundraiser
 - Scholastic has more inexpensive options
 - Joseph Beth is more expensive but offers adult book options as well as children's books and more quality book options

- Book Exchange can continue to be available at Fall Festival
- Book Exchange can be centered around Read-a-thon/Fall Festival – beginning/middle of October
 - Including donations from the PR library and other partnerships
- Joseph Beth Book Fair Fundraiser can happen in the spring around Read Across America Day in partnership with Ms. Simpson
- Flower Sale – March through May – Lindsey Felder to champion
 - Winter Poinsettias possibility in November/December
- Restaurants Supporting PRM - Allie Goodman currently championing
 - Marissa Beck would be interested in helping make connections (she works at Rhinegeist) – Marissa Rowley to make connections
- Buddy Cards – Nicole Webb to champion (card sell best after spring break)
- Mike's Car Wash – Nicole Webb to champion – attempting to sell coupons in late fall
- Magazine Sales – Marissa Albright previously championed, may continue to do so
- 2021-2022 Parties
 - Harry Potter Trivia Party – Allyson Richer to host in March
 - Derby Party – Nicole Webb to host in May
- Update on Summer Learning cash flow to fund Summer Scholars 2021
 - Meeting on Friday – Emma to attend
 - Process is a complete mess, not unique to PRM, Foundation voicing concerns
 - \$37,000 funneling through Foundation to make Summer Scholars a reality
 - Foundation to pay vendors on behalf of CPS and then to submit receipts for reimbursement to be received within 60 days for payback

Foundation Board Openings

- Vote on officers and members for 2021-2022 school year
 - Secretary, Allie Goodman, to pass out ballots – all names can be checked

Adjourn; Meeting ends at 9:20pm

Next Meeting, August – specific date, time and location TBD

Minutes prepared by Allison Goodman