



PRM Foundation - Meeting Minutes

February 16, 2022 @ 6:30pm

In person at Community Happens Here and Virtually via Google Meet

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: Sara Bourgeois, Marissa Albright, Meredith Haluga, Colleen Arbuckle, Jackie Bonfield, Kristy Miller, Missy Kyrilach, Birgit Hooker, Marianne Quellhorst, Erin Spears, Esper Tovar, Marissa Rowley, Nicole Webb and Allie Goodman

Call to Order; Meeting begins at 6:39pm

1. Introductions

2. Minutes

- a. January minutes sent by Sara Bourgeois via email on February 15th
 - i. Marissa Albright moves to approve the minutes; Jackie Bonfield seconds; motion passes

3. Treasurer's Report

- a. January financial reports were sent by Sara Bourgeois via email on February 15th
 - i. Foundation Bank statements were emailed– statements were reviewed and signed off on by Allie Goodman and Erin Spears
 - ii. Booster Bank statements were also reviewed– statements were reviewed by Marissa Albright and Colleen Arbuckle

4. Upcoming Fundraisers

- a. Completed – Super Bowl Squares
 - i. Winners to be paid out by checks written by Meredith, Nicole Webb to get information including addresses
- b. Read-a-thon – March 2nd-9th
 - i. Read Across America Day is Wednesday, March 2nd
 - ii. In person and online options for donation
 - iii. Mr. David has extra books, could be used for additional book prize donations for Ms. Simpson's reading parties?
- c. Silent Auction – Saturday, April 23rd through Saturday, April 30th
 - i. Nicole Webb to champion
 - ii. Event happening completely online only
 - 1. Bigger ticket items can be set to go live at certain times during the week (classroom baskets, bourbon basket, etc)
- d. Benken's Flower Sale – March 14th until April 15th
 - i. Tami Kauffman and Lindsey Felder Championing
 - ii. Delivery date will be on Saturday, April 30th

- e. Sponsorship Update
 - i. Banners are now hanging on outside fence and inside gym
- f. Flamingos – Summer 2022
 - i. Kristy Miller and Laura Morales champions

5. Grants Report

- a. Grants report was sent by Marianne Quellhorst via email on Feb. 16th
- b. Will circle back in Feb 2023 about the books grant with Mr. David
- c. GCF Summertime Kids grants are again available
 - i. Monique Johnson requesting for Summer Scholars
 - ii. Marianne looking for another idea as well
- d. Next school year's Learning Links grants are due June 3rd
 - i. Will wait to circle back to staff after the summer grant closes
- e. Whole Kids Foundation \$3,000 grant for the garden due March 11th
 - i. Working with Chris Clements and Allie Goodman
- f. Paycor Community Fund
 - i. Looking to submit this year, still need dates, need to be nominated and then can apply, need a set project idea

6. Initiative - Equity

- a. The PRM Equity Group meeting is virtual only tomorrow, Feb. 17th
- b. Committee planning to meet at the end of the month

7. Old Business

- a. Annual Appeal Letter
 - i. Has been written but was never sent
 - ii. Sara Bourgeois is working to update and send out
- b. Coffee Cup
 - i. Sara Bourgeois would like to form a small committee to meet and help with ideas for RA
 - 1. Laura Morales, Allie Goodman, and Marianne Quellhorst volunteered to meet and help come up with ideas

8. New Business

- a. Foundation Logo recreated - Pleasant Ridge School Foundation (PRSF)
 - i. Sara Bourgeois would like to update the Foundation logo to better reflect the true name of the group

Next Meeting, March 16th at 6:30pm

Adjourn; Meeting ends at 7:23pm

Minutes prepared by Allison Goodman

2021-2022 Board of Directors

President: Sara Bourgeois, Vice President: Marissa Albright,

Secretary: Allie Goodman, Treasurer: Meredith Haluga

Voting Members: Birgit Hooker, Missy Kyrilach, Lauren Posta, Marianne Quellhorst, Erin Spears, Tami Kauffman, Allyson Richer, Laura Morales, Amanda Bennett, Esper Tovar and Nicole Webb

Staff Representatives: Kristy Miller, Colleen Arbuckle, Lauren Anderson and Jackie Bonfield