



PRM Foundation - Meeting Minutes

November 17, 2021 6:30pm

In person at Community Happens Here and Virtually via Google Meet

PRM's Mission: "To offer every neighborhood child a quality Montessori education, collaborating with community partners in a peaceful and environmentally-conscious setting, which nurtures a lifelong love of learning."

Attendance: Sara Bourgeois, Marissa Albright, Meredith Haluga, Tami Kauffman, Amanda Bennett, Colleen Arbuckle, Jackie Bonfield, Kristy Miller, Lauren Anderson, Missy Kyrilach, Birgit Hooker, Marianne Quellhorst, Lauren Posta and Allie Goodman

Call to Order; Meeting begins at 6:37pm

1. Introductions/Roll call- name and best part of your day
2. Minutes
 - a. October minutes sent by Allie Goodman via email on November 15th
 - i. Tami Kauffman moves to approve the minutes; Amanda Bennett seconds; motion passes
3. Treasurer's Report
 - a. October financial reports were sent by Meredith Haluga via email on November 16th
 - i. Foundation Bank statements were emailed– statements were reviewed and signed off on by Birgit Hooker and Allie Goodman
 - ii. Booster Bank statements were also reviewed– statements were initialed by Amanda Bennett and Birgit Hooker
4. Fundraising
 - a. Poinsettias Sale \$12 (red, white, pink) and large wreaths
 - i. Sales for 2 weeks
 - ii. Profits- \$10 per wreath, \$5 per poinsettia and gift cards
 - iii. Pick up at the building Friday, December 3rd
 1. Small number of volunteers needed (3-4)
 - b. Joseph Beth Book Fair
 - i. November 29 – December 12
 - ii. PRM will be given a code for purchases online and in-store
 1. No guarantee for online purchases
 2. Can purchase gift cards as well
 - iii. Sales profits change – under/over \$5,000
 - iv. Dime to Donate
 1. Thursday, December 2nd
 - a. All online and in person sales that are asked to "donate" a dime to PRM
 - c. Mikes Car Wash
 - i. November 29 – December 12
 - ii. Paper and electronic form available
 1. Link on website – Missy Kyrilach

- d. Silent Auction happening online only – January 23 – 29
 - i. Bidder vs. Network for Good
 - ii. Ways to support and add to the fun
 - 1. Celebrity Cameo to kick off?
 - 2. Ways to conclude?
 - a. Hold back certain items to the “weekend” or Saturday only
 - iii. Bourbon basket sponsored by Foundation
 - 1. Engraved PRM glasses to be included- Marissa Albright
 - e. PRM Sponsors Committee (Marissa, Amanda, Ally, and Laura)
 - i. JCC – reached out about sponsor, willing to do silent auction item but not sponsor
 - ii. Banners need to be hung at PRM
 - 1. Outside and in the gym
 - iii. Ally Richer working with Marissa Albright
 - 1. Reaching out to local businesses and creating a way to track which businesses are being asked and responding
5. Grants Report
- a. Grants report was sent by Marianne Quellhorst via email on Nov. 17th
 - b. GCF Learning Links Grants (\$1250 each)
 - i. Money was located!
 - ii. Cody and Jackie- rubix cube
 - iii. Maria- music feature in the garden
 - 1. Include Deb Chambless and Chris Clements in conversation to make decisions
 - c. Dollar General Grant approved for \$3000
 - i. \$3904 applied for OG sound decks and decodable texts.
 - 1. It is not likely that the additional money will be needed- Marianne to confirm with PRM staff
6. Initiative - Equity
- a. The PRM Equity Group will be meeting virtually and in person tomorrow evening (11/18/21), all are welcome and encouraged to attend.
 - i. Oneya Okwabi presenting on Critical Race Theory
7. Old Business
- a. American Montessori Society
 - i. Tami Kauffman presenting information on membership benefits and costs from research done with speaking to Ms. Simpson, Sarah Loftquist and the AM Society itself
 - 1. \$2500 for annual membership from July to June
 - a. January is when memberships possibly become pro-rated
 - 2. Individual benefits need to be purchased by or for each Montessori accredited teacher - \$92 for 20 certified teachers which is \$1840
 - a. CPS is willing to pay this cost for this year only

- b. Benefits include- discount for annual conference in March, online resources for teachers, assist with accreditation happening in January 2023
 - c. In hopes of adopting "Montessori curriculum and accreditation"
 - ii. Conversation around this topic with questions about how long will these payments be needed, how likely is PRM to receive
 - iii. Amanda Bennett moves to make a motion that the PRM Foundation pays up to \$2500 for this year's AMS membership, Marissa Albright seconds and motion passes unanimously
- b. Garden- Upcoming Work Days
 - i. Foundation payment first installment
 - ii. Garden Plots- will be sold to previous owners first and then offered up to others starting in early February
 - iii. Fence team needs to be created- grant money exists
 - 1. Jason Chambless, Todd Gailar, Kevin Felder, Rob Konkol are suggestions, Men's Group – to be included, Jason Chambless can assist with this ask
- 8. New Business
 - a. Kelsey Webb- intervention specialist reaching out for Orton Gillingham training (through online form) \$999 (Kelsey has a \$60 scholarship)
 - i. Tami Kauffman moves to approve the payment of Kelsey's OG training, Colleen Arbuckle seconds and motion passes
 - b. Giving Tuesday – anyone and everyone is encouraged to create a Facebook fundraiser and name PRM as the recipient and Facebook matches the donation
 - c. Appeal Letter – to be distributed in early December ideally
 - i. Lauren Posta to share with Foundation and Chris Clements for approval before being printed
 - 1. No envelopes included/sent out this year
 - 2. Paper copy to 3-6 classrooms only
 - d. Uniform Exchange "Challenge"
 - i. How to distribute the uniform closet items to the people who need them?
 - ii. Can we host at school? At Community Happens Here?

*Next Meeting, January 19th at 6:30pm
Adjourn; Meeting ends at 8:17pm*

Minutes prepared by Allison Goodman

2021-2022 Board of Directors

President: Sara Bourgeois, Vice President: Marissa Albright,
Secretary: Allie Goodman, Treasurer: Meredith Haluga

Voting Members: Birgit Hooker, Missy Kyrilach, Lauren Posta, Marianne Quellhorst, Erin Spears, Tami Kauffman, Allyson Richer, Laura Morales, Amanda Bennett, Esper Tovar and Nicole Webb
Staff Representatives: Kristy Miller, Colleen Arbuckle, Lauren Anderson and Jackie Bonfield